

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

September 20, 2018

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, September 20, 2018, at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

I. PRELIMINARY

A. Call to Order – President/Executive Director – Irene Sumida

The Board of Directors meeting was called to order at 4:38 p.m. by the President, Irene Sumida.

B. Roll Call – Secretaries of the Board – Barbara Ausherman and Mercedes Meeks

Board Members Present

Diane Abeyta, *Parent Representative*
Daniel Laughlin, *Parent Representative*
Gabriela Montoya, *Parent Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*
Yvette King-Berg, *Community Representative*
Joe Lucente, *Community Representative*

C. Flag Salute – President Sumida

President Sumida led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda – President Sumida

On **MOTION** of Diane Abeyta, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 4 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

E. Approval of Minutes

Minutes of Previous Regular Meeting – President Sumida

On **MOTION** of Walter Wallace, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 4 (YES) and 0 (NO), the minutes of the June 21, 2018 Regular Meeting (Item I.E.) were approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – President Sumida

There were no presentations from the public.

B. Public Hearing

A public hearing encouraging participation from parents, teachers, and community members regarding the sufficiency of textbooks and instructional materials for each student was held.

C. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

D. Treasurer/CFO's Report

Cindy Frantz, assistant to Kristin Dietz, Vice President of EdTec, and Treasurer and CFO of the FCPS, presented the following information:

- Final consolidated unaudited net income was \$1,949,341
- All sites ended positive, with some increases over projected budget
- Cash balances remain very strong with ending cash as of June 30, 2018 at \$14.2 million
- Note: The format for the unaudited actuals at the back of the presentation has changed due to the District's request. LAUSD has asked that charter schools use either the SACS format or the Alternative Form, in addition to their standard template. Fenton used the Alternative Form. The receipt and approval of the Unaudited Actual Reports are also on the Action Agenda (Item IV.D.).

E. Directors' Reports

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

F. Chief Academic Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, presented.

G. Executive Director’s Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve the 2018-2019 Board Resolution regarding council and committee responsibilities and membership

B. Recommendation to approve final staff rosters and employee contracts for FACS, SMBCCS, FPC, STEM and FCLA for 2018-2019 school year

C. Recommendation to approve 2018-2019 bell schedules and instructional minutes offered by FACS, SMBCCS, FPC, STEM and FCLA

D. Recommendation to approve 2018-2019 Parent Involvement Policies and Home-School Agreement for Fenton Avenue Charter School, Santa Monica Boulevard, Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Daniel Laughlin, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A. through Item III.D.) was approved.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve slate of Board officers for the 2018-2019 school year

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the slate of Board officers for the 2018-2019 school year (Item IV.A.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

B. Recommendation to approve Resolution #34: Sufficiency of Instructional Materials

On **MOTION** of Diane Abeyta, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve Resolution #34: Sufficiency of Instructional Materials (Item. IV.B.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

C. Recommendation to approve slate of directors and officers for the FCPS Foundation Board of Directors for 2018-2019

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the slate of directors and officers for the FCPS Foundation Board of Directors for 2018-2019 (Item IV.C.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

D. Recommendation to receive Unaudited Actual Reports for June 30, 2018 for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Diane Abeyta, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to receive Unaudited Actual Reports for June 30, 2018 for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.D.) was approved as received and presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to review and approve revised and updated FCPS forms, documents and materials related to state and federal compliance

On **MOTION** of Diane Abeyta, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to review and approve revised and updated FCPS forms, documents and materials related to state and federal compliance (Item IV.E.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

F. Recommendation to approve Single Plan for Student Achievement for Fenton Primary Center

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the Single Plan for Students Achievement (Item IV.F.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

G. Recommendation to approve expenditures for items above spending authority of Executive Director

On **MOTION** of Walter Wallace, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve expenditures for items over spending authority of Executive Director (Item IV.G.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

H. Recommendation to approve Independent Study Agreement for 2018-2019 school year

On **MOTION** of Diane Abeyta, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the Independent Study Agreement for 2018-2019 school year (Item IV.H.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

I. Recommendation to approve the Los Angeles County Office of Education “Certification of Signatures”

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the Los Angeles County Office of Education “Certification of Signatures” (Item IV.I.) was approved as presented.

Aye: (4) Abeyta, Laughlin, Montoya, Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

- A. Brown Act Training** – Janelle Ruley from Young, Minney and Corr LLP presented the yearly Brown Act Training for the FCPS Board of Directors and members of the public.
- B. LAUSD Charter Schools Division Oversight Process**
- C. Additional Ad Hoc Committees**
- D. Update on FCPS OPEB Trust**

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

VII. ADJOURNMENT

The meeting was adjourned at 6:34 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, October 25, 2018 at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

Respectfully submitted:

Barbara Ausherman
Secretary of the Board

Mercedes Meeks
Secretary of the Board